

Social Value Self-assessment

Application Form

Please ensure you have read the social value policy before completing this application form.

The completed form should be emailed to XXXXX, if you complete it in hard copy please scan and email it to us.

We will acknowledge your application form upon receipt and inform you of the outcome of your application within 20 working days from the date of our acknowledgement note.

Please state the council property you are applying to receive a social value subsidy for and the full address:

1. Contact Details

Title:	Forename:	Surname:
Correspondence Address:		Post Code:
Contact Number:		Mobile Number:
Email:		
If we need to contact you, are there any special communication requirements? Yes <input type="checkbox"/> No <input type="checkbox"/> If you've ticked Yes, please tell us what they are:		

2. Organisation Details

Name of organisation:	
Which of these best describes your organisation? Tick all that apply	<input type="checkbox"/> A company limited by guarantee Company Number: _____ <input type="checkbox"/> A registered charity Charity Number: _____ <input type="checkbox"/> A community or cooperative benefit society Mutuals Register Number: _____ <input type="checkbox"/> An unregistered voluntary organisation <input type="checkbox"/> Affiliated to a regional or national organisation <input type="checkbox"/> Other – please state what type of organisation _____
When was your organisation established or founded?	

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Does your organisation operate in Haringey or benefit Haringey residents?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Please describe who takes part in the activities you run, what you do and a detailed overview of the services you currently provide. You can attach your latest Annual Report or other document which describes this in more detail.	(Maximum 300 words)
Which sections of the community will benefit from your activities? E.g. women, older people, young people, Black or other diverse heritage communities. You can attach your latest Annual Report or other document which describes this in more detail.	(Maximum 200 words)
Annual turnover and net profit (loss) for the property your organisation is delivering from for the previous financial year? If a new organisation please use forecast from your business plan.	Turnover: £ Annual profit / (loss): £
Your organisation's website (if available):	

3. Scoring Social Value

Please complete a self-assessment of the activities and services you deliver at the property listed on page 1 by providing a description of how your organisation will meet the category requirements for each strand of the social value matrix.

Please then score your organisation against each of the categories.

Note: Supporting evidence / documentation will be requested on the next section.

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Strand 1: Access - Opening hours & Inclusion (maximum score of 25 under this strand). Please add your points at the bottom of the table

Opening Hours		
Category and the maximum score that could be achieved is in brackets	Please tick your weekly opening hours	Score
50 hours + (10)	<input type="checkbox"/> 50 hours +	
40 hours + (8)	<input type="checkbox"/> 40 hours +	
30 hours + (6)	<input type="checkbox"/> 30 hours +	
20 hours + (4)	<input type="checkbox"/> 20 hours +	
10 hours + (2)	<input type="checkbox"/> 10 hours +	
Less than 10 hours (1)	<input type="checkbox"/> Less than 10 hours	
Inclusive Public Access to Facilities		
Public toilets Open and accessible to general public during opening hours or after hours (30 hours to 50 hours+ per week) (3) Open and accessible to general public during opening hours (<10 hours to 29 hours per week) (2) Open to users only during opening hours (1)	Evidence of opening hours and availability / accessibility will be required	
Changing Places facilities (2)		
Subsidised food & drink (café) offer Full, affordable, F&B offer accessible to general public during opening hours (3) More limited or less affordable F&B offer or open for less time (2) Limited teas & coffees / snacks offer only available sometimes (1)	Evidence of pricing and opening hours will be required	
Socialising space (warm / cool spaces to combat social isolation and promote cohesion) (2)		
Information and Promotion of facilities to wider public and take-up	Evidence of how the facilities are being widely promoted and who is using them will be expected, as set out on the last page	

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from diverse range of under-served or excluded communities (5)	
Total	

Strand 2: Health & Well-being (maximum score of 40 under this strand). Please add your points at the bottom of the table. If your total exceeds 40 it will be capped at 40 but please include all your activities.

Category	Description of the activities your organisation delivers or provides space for others to deliver that fall under the categories listed and how does the activity benefit Haringey residents. (i.e. How long has this activity been running? How many people benefiting from the activity are Haringey residents? How do you ensure the activity is open to all, including charging policies of your organisation or others who use the space? How do you monitor outcomes, including quality and user feedback? How will people find out about planned activities?)	Total attendance figures over the last 12 months	Frequency and the maximum score that could be achieved is in brackets				
			Annually (1)	Quarterly / 6 monthly (2)	Monthly or 2-3 times a month (4)	Weekly or 2-3 times a week (7)	Daily (10)
Preventing / reducing demand for statutory social care							
Supporting good mental & physical health & wellbeing							
Reducing loneliness and social isolation							
Supporting families and vulnerable							

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people with cost of living							
Providing homelessness support and advice							
Other – provide details in the description column							
Total							

Strand 3: Opportunities (maximum score of 25 under this strand). Please add your points at the bottom of the table. If your total exceeds 25 it will be capped at 25 but please include all that are relevant.

Category	Description of the activities your organisation delivers or provides space for others to deliver that fall under the categories listed and how does the activity benefit Haringey residents. (i.e. How long has this activity been running? How many people benefiting from the activity are Haringey residents? How do you ensure the activity is open to all, including charging policies of your organisation or others who use the space? How do you monitor outcomes, including quality and user feedback? How will people find out about planned activities?)	Total attendance / beneficiary figures over the last 12 months	Frequency and the maximum score that could be achieved is in brackets				
			Annually (1)	Quarterly / 6 monthly (2)	Monthly or 2-3 times a month (4)	Weekly or 2-3 times a week (7)	Daily (10)
High quality volunteering opportunities:	- Accredited						
	- Non-accredited						
	- Supported eg for disabled residents						
Providing opportunities for training and pathways into employment							

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Providing opportunities and activities for young people							
Sharing and celebrating the many different cultures in our borough							
Paying a London Living Wage to staff							
Other – provide details in the description column							
Total							

Strand 4: Environment & Sustainability (maximum score of 10 under this strand)

Category and the maximum score that could be achieved is in brackets	Is this category relevant to your organisation? Please tick	Further details	Score
Active Travel policy / programme / cycle to work scheme / infrastructure (2)	Yes <input type="checkbox"/> No <input type="checkbox"/>	i.e. number of staff that walk / cycle to work.	
Recycling / upcycling events (2)	Yes <input type="checkbox"/> No <input type="checkbox"/>		
Environmental (or energy saving) information, advice and guidance (2)	Yes <input type="checkbox"/> No <input type="checkbox"/>		
Community Garden (4)	Yes <input type="checkbox"/> No <input type="checkbox"/>		
Plastic Free policy / infrastructure (2)	Yes <input type="checkbox"/> No <input type="checkbox"/>		
Energy reduction policies. Environmental/ energy improvement works (2)	Yes <input type="checkbox"/> No <input type="checkbox"/>	i.e. boilers or any lighting improvements	

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Other (1-2) – please provide description in the further details column		
Total		

TOTAL SCORING

Please add up your scores by inputting the total you scored for each strand into the table below:

Strand	Score
Strand 1: Access - Opening hours & Inclusion (maximum score of 25 under this strand)	
Strand 2: Health & Wellbeing (maximum score of 40 under this strand)	
Strand 3: Opportunities (maximum score of 25 under this strand)	
Strand 4: Environment & Sustainability (maximum score of 10 under this strand)	
Total	

4. SUPPORTING Documents

Please attach / enclose the following supporting documents for the applicable categories that you have scored yourself against.

All documents listed under the LBH category must be provided where applicable

Strand	Document	Please Tick
LBH	Your organisation's annual business plan or equivalent	<input type="checkbox"/>
	Your organisation's latest annual audited accounts or accounts signed by Chair or Treasurer	<input type="checkbox"/>
	Your organisation's latest annual report to the Charity Commission or similar	<input type="checkbox"/>
	Most recent bank statement	<input type="checkbox"/>
	Your organisation's rules, Articles of Association, or constitution	<input type="checkbox"/>
	Your current list of management committee members	<input type="checkbox"/>
	Your organisation's equal opportunities or diversity statement	<input type="checkbox"/>
	Your organisation's bank details on letter headed paper	<input type="checkbox"/>
	Safeguarding Children Policy (if applicable)	<input type="checkbox"/>

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	Safeguarding Adults Policy (if applicable)	<input type="checkbox"/>
	Your organisation's Insurance Documents. E.g. Public Liability Insurance, Employers Liability Insurance and Professional Indemnity Insurance	<input type="checkbox"/>
	Your logo / quality mark awarded for accreditation such as Trusted Charity Mark Level 1, Volunteer Centre Quality Accreditation, incorporation with the CIC Regulator or Financial Conduct Authority	<input type="checkbox"/>
Access (Opening hours)	Monthly timetable and centre occupancy rate	<input type="checkbox"/>
	Activity summaries / evaluation reports including demographic data, attendance statistics – outputs and outcomes	<input type="checkbox"/>
	Accessibility and charging policy in place	<input type="checkbox"/>
Health & Wellbeing	A sample of dated photographs of activities	<input type="checkbox"/>
	Publicity of programmed activities - a link to your website or an online activity calendar	<input type="checkbox"/>
	Evaluation reports	<input type="checkbox"/>
	Strategic annual plan	<input type="checkbox"/>
	Mission, vision, values & strategic objectives	<input type="checkbox"/>
	List of stakeholders / tutors and user groups	<input type="checkbox"/>
Opportunities	Accredited Living Wage employer certificate from the Living Wage Foundation.	<input type="checkbox"/>
	Records of volunteers taking part in opportunities	<input type="checkbox"/>
	An annual evaluation of placements & volunteering opportunities	<input type="checkbox"/>
	A sample of dated photographs of activities	<input type="checkbox"/>
	Publicity of programmed activities - a link to your website or an online activity calendar	<input type="checkbox"/>
	List of stakeholders / tutors and user groups	<input type="checkbox"/>
Environment & Sustainability	Certificates of policies in place	<input type="checkbox"/>
	Photos of any solar panels or any energy reduction materials or equipment in the building	<input type="checkbox"/>
	Photos of environmental improvements or activities	<input type="checkbox"/>
External Investment generated	Details of amount of external funding / grants etc generated and brought into the borough	<input type="checkbox"/>
Please list any other supporting evidence provided		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>

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5. AGREEMENT

I confirm this application has been approved by our Trustees or Management Committee <input type="checkbox"/> (please tick box)		
I confirm the information set out above is correct to the best of my knowledge <input type="checkbox"/> (please tick box)		
Sign:	Print Name: Position:	Date:

6. LEAVE BLANK (for office use only)

Assessment by LBH Officer		
Asset owner	HRA or GF	
Income band		
Lease value	£	
Business plan / Matrix score (max 100)	xx	
Year 1 discount (max 80%) for 12 months	xx% From: xx/xx/xxxx To: xx/xx/xxxx	
Review date (due in 9 months)	xx/xx/xxxx	
Comments:		
Sign:	Print Name: Position:	Date:

Information that you provide us about yourself will be held on Haringey systems. By completing this form, you consent to that data being collected. Any information provided to us will only be used for the purposes of complying with any legal and / or statutory obligation, for data and quality monitoring and reporting (where necessary on an aggregated or anonymised

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basis), to contact you to deal with an enquiry you have raised or to email you content that you have requested from us. Read our privacy statement on www.haringey.gov.uk for information about your data rights.